

Executive Board Meeting Minutes

September 10, 2026

I. Call to Order

The meeting was called to order by Mitch Sweet at 2:37pm once it was determined that a quorum was present.

II. Roll Call

Present:

<i>Officers:</i>	√Mitch Sweet √Elizabeth McPherson	√Tom Librera √Randi Costa	√Jonathan Root
<i>Academic:</i>	√Amanda Pedersen √Erin Gibeau	Kevin Mahoney David Lanczycki	√Jess Fiola-Tavares √Erin Smith
<i>Vocational:</i>	√Meredith Gilbeault √Dave Salsinha √Vanessa Vasconcellos	√Chris McGovern √Priscilla Wicks	√Suzanne Raposo
<i>At Large:</i>	√Christine Powers		
<i>LPN:</i>	√Kimberly Harrison (Google Meet)		
<i>Guests:</i>	√Michael Weber	√Tarryn Maynard	

III. Officers' Reports

- a. Acceptance of Minutes:** A motion was made by Jessica Tavares to approve the Executive Board minutes from June 11, 2026. The motion was seconded by Randi Costa, motion passed; minutes accepted.
- b. Treasurer Report:** Randi Costa provided an update on the monthly report. A discussion was held regarding the errors made by the business office in the deductions of dues on 6/18/26, 7/2/26, and 8/13/26. A meeting will be held with the officers and the business office to sort through the errors. The dues are also increasing to \$47.50 per pay period. A motion was made by Elizabeth McPherson to accept the treasurer report, seconded by Jessica Tavares. Motion passed; report accepted.
- c. VP of Negotiations Report:** Tom Librera reviewed the fall timeline for the negotiation process. The Demand to Bargain letter was submitted and received by Brian Bentley. A motion was made by Chris McGovern to accept the VP of Negotiations report, seconded by Amanda Pedersen. Motion passed; report accepted.
- d. VP of Grievances:** Jonathan Root presented the grievance report. There are no current grievances at this time. Chris McGovern made a motion to accept the report and it was seconded by Vanessa Vasconcellos. The motion passed; report accepted.

IV. Old Business

- a. **September Round of Proposals:** A reminder will be sent out to staff about the window for fall proposals. Proposals can be submitted to Mitch Sweet's shop by October 1, 2026. Proposals will be reviewed at the October E-Board meeting. This will remain on future agendas.
- b. **Open Negotiations:** Members are requesting more transparency in the negotiation process. This item will be discussed closer to the negotiations period.
- c. **Vending Machines:** There are spaces in all three teacher prep rooms for vending machines. Elizabeth McPherson will begin the process of finding out options for vending services. This item will remain on future agendas.
- d. **Seniority List:** A conversation was held again about how seniority is determined. In the past, the hire date was not the same as the first day of school. At this time, there is not a reduction in staff predicted in which a more detailed version of the definition of seniority needs to be established. This will be removed from future agendas and can be readdressed if needed.

V. New Business

- a. **IEP Quick Access in Aspen:** The IEP information access has changed this year in Aspen and teachers must go into each student and into the documents tab. A request was made to attempt to streamline this process and make the IEPs more accessible to teachers. Elizabeth McPherson and Mitch Sweet will work on this item. This will remain on future agendas.
- b. **Classroom/Shop Keys:** A concern was brought to the board that all of the shop classroom keys can open all shop doors. There was also a concern that classroom doors are being left open at night. Mitch Sweet will speak with Myles about the custodians closing the doors. Members must be respectful of each other's spaces and not enter a different shop without a purpose.
- c. **Staff Children Supervision:** Staff were being instructed that their own children could not enter the building prior to 7:10am. Mitch Sweet will bring this up with the principal. This will remain on future agendas.
- d. **DTA Dues Refund:** This item was discussed during the treasurer's report. It will remain on future agendas.
- e. **New Hire/Retiree Party:** The board looked at the 20206-2027 calendar and there does not appear to be a half day in the fall to host the annual party. The board agreed a half day is preferable and therefore it will be tentatively planned for March 12, 2027, an 11am dismissal. This will remain on future agendas.

VI. Other

The next E-Board meeting will be held on Tuesday October 6, 2026. Location TBD.

VII. Adjournment

At 3:22PM, the meeting was adjourned by a motion from Jessica Tavares and seconded by Amanda Pedersen.