

Executive Board Meeting Minutes

November 3, 2025

I. Call to Order

The meeting was called to order by Mitch Sweet at 2:36pm once it was determined that a quorum was present.

II. Roll Call

Present:

<i>Officers:</i>	√Mitch Sweet	√Steve Desmarais	Jonathan Root
	√Elizabeth McPherson	√Randi Costa	
<i>Academic:</i>	√Christine DeMelo	√Kevin Mahoney	Jess Fiola-Tavares
	√Erin Gibeau	√David Lanczycki	
<i>Vocational:</i>	√Neil Arruda	Chris McGovern	Suzanne Raposo
	√Dave Salsinha	√Donald Travers	√Siobhan Santos
<i>At Large:</i>	Christine Powers		
<i>LPN:</i>	√Kimberly Harrison (via phone call)		
<i>Guests:</i>	√ Jessica DeMoura		

III. Officers' Reports

- a. Acceptance of Minutes:** A motion was made by Steve Desmarais to approve the Executive Board minutes from October 9, 2025, which was seconded by Siobhan Santos, motion passed; minutes accepted.
- b. Treasurer Report:** Randi Costa provided an update on the monthly report. The DTA has made the first of 10 payments to the MTA and paperwork has been filed for our corporation status. The document was passed around the group for review. A motion was made by Siobhan Santos to accept the treasurer report, seconded by Steve Desmarais. Motion passed; report accepted.
- c. VP of Negotiations Report:** There are no updates on the negotiations report. A motion made by Kevin Mahoney to accept the report, seconded by Elizabeth McPherson. The motion passed; report accepted.
- d. VP of Grievances:** Mitch Sweet reported out for Jonathan Root. There are no current grievances at this time. Chris McGovern made a motion to accept the report and it was seconded by Elizabeth McPherson. The motion passed; report accepted.

IV. Old Business

- a. New Building Logistics/Packing Time:** No new updates. This item will remain on future agendas.
- b. Use of Parent Square Expectations:** It has come to light that parents can still send messages to teachers even if notifications are declined, making it appear that teachers

are not responding back to parents. Mitch plans to reach out to administration regarding the expectations and use of parent square.

- c. Single Plus One Health Care Option:** A survey was sent out to DTA members and over 50% of respondents are interested in exploring this health care option. Mitch will speak with Melissa in the business office.
- d. New Hire/Retiree Party:** Over 88 members have RSVP'd as confirmed. The Social Committee members will finalize numbers and payment this week.
- e. 2026-2027 School Calendar:** Erin Gibeau and Erin Smith are working on a draft calendar. They would like to bring forth a draft at the December meeting. This item will remain on future agendas.
- f. PDP's for Mentors 2024-2025:** PDP certificates were placed in staff mailboxes. This item should be considered resolved.
- g. DTA Fridges:** The Union is still waiting to see what the new teachers rooms include in regards to refrigerators. This item will remain on future agendas.
- h. Appointments for In House Positions:** Mitch met with Leslie Weckesser and she is changing future ways of notifying members of appointments.
- i. Common Union Issues Document:** A discussion was held about ways to document conversations and decisions that are made on behalf of the union. There are concerns about how this document could be used or who would have accessing. This item will remain on future agendas.
- j. Special Education Progress Reports:** A meeting was held with Brian Bentley and the special education department has come to an agreement regarding the planning time for progress reports. This item will be removed from future agendas.

V. New Business

- a. 2028-2030 Contract Proposals:** A Letter to Demand to Bargain will be sent to the school committee next November. The Union will begin asking for proposals after the holidays. The proposal window will be from January 5, 2026-January 30, 2026. The proposal form will be sent out after the December E-Board meeting.
- b. Use of Google Classroom for Staff:** Mitch will reach out to Leslie to ask important information be sent out via email, as many staff members have notifications turned off in Google Classroom.
- c. School Business Time for Writing New Curriculum:** Several departments are being asked to write new curriculum. Mitch plans to speak to administration about this issue.
- d. New IEP Protocol's for Aspen:** Special education has sent a memo that staff should not be relying on the blurb in Aspen. Should the blurbs be removed if they aren't to be used anymore? Staff doesn't feel trained on the new IEP and find it hard to navigate. Mitch will speak to administration.
- e. Professional Development Money:** Members would like to know how many people accessed the \$15,000 set aside for professional development. Unsure at this time.

VI. Other

The next E-Board meeting will be held on December 2, 2025 in A214.

VII. Adjournment

At 3:27PM, there was a motion to adjourn the meeting by Randi Costa, which was seconded by Steve Desmarias, motion passed; meeting adjourned.