

Executive Board Meeting Minutes

October 9, 2025

I. Call to Order

The meeting was called to order by Mitch Sweet at 2:44pm once it was determined that a quorum was present.

II. Roll Call

Present:

<i>Officers:</i>	√Mitch Sweet √Elizabeth McPherson	√Steve Desmarais Randi Costa	√Jonathan Root
<i>Academic:</i>	√Christine DeMelo Erin Gibeau	√Kevin Mahoney √David Lanczycki	√Jess Fiola-Tavares
<i>Vocational:</i>	√Neil Arruda √Dave Salsinha	√Chris McGovern Donald Travers	Suzanne Raposo √Siobhan Santos
<i>At Large:</i>	Christine Powers		
<i>LPN:</i>	Kimberly Harrison		
<i>Guests:</i>	√ Jessica DeMoura		

III. Officers' Reports

- a. Acceptance of Minutes:** A motion was made by Chris McGovern to approve the Executive Board minutes from September 11, 2025, which was seconded by Jonathan Root, motion passed; minutes accepted.
- b. Treasurer Report:** Randi Costa provided a paper copy of her update on the monthly report. The document was passed around the group for review. A motion was made by David Salsinha to accept the treasurer report, seconded by David Lanczycki. Motion passed; report accepted.
- c. VP of Negotiations Report:** There are no updates on the negotiations report. A motion made by David Salsinha to accept the report, seconded by Kevin Mahoney. The motion passed; report accepted.
- d. VP of Grievances:** There are no current grievances at this time. There is a potential grievance that will be addressed under new business item eight. Chris McGovern made a motion to accept the report and it was seconded by Elizabeth McPherson. The motion passed; report accepted.

IV. Old Business

- a. New Building Logistics/Packing Time:** A document outlining the upcoming timelines was sent out to department heads. This item will remain on future agendas.
- b. Election Buddy Credentials:** Elizabeth McPherson and Jonathan Root completed some research about security features of Election Buddy. A document was shared with

the group that shows how the election can be made blind to everyone. A new account for the DTA will be created in the spring. This item will be removed from future agendas.

- c. **Use of Parent Square Expectations:** Still no training to date but also no directives forcing staff to use this platform. This item will be removed from future agendas.
- d. **Library Coverages:** This no longer appears to be a coverage for teachers. This item will be removed from future agendas.
- e. **Single Plus One Health Care Option:** Mitch was unable to find notes or information from the meeting that was held prior to Paul Kitchen's departure. A google form interest survey will be sent out before the next meeting to all union members that can opt into Diman's health care program.
- f. **PDP's for Mentors 2024-2025:** Mitch provided Brian Bentley with the mentor names from the 2024-2025 school year that should be awarded PDPs. This item will remain on the agenda to ensure it has been completed.
- g. **New Hire/Retiree Party:** The Social Committee has created flyers and a Google RSVP form. Elizabeth McPherson will distribute the RSVP form. The committee will work on creating a board to display for each retiree. Retirees include Deb Buffington, Steve Alves and Mario Rodrigues. The event will take place on the early release day Friday November 21st.

V. New Business

- a. **2026-2027 School Calendar:** Leslie Weckesser has approached the union about creating a calendar for the next academic year. A subcommittee will be formed to create a draft calendar. This item will remain on future agendas.
- b. **DTA Fridges:** The DTA owns two fridges in each of the teacher rooms. Research needs to be done if we can bring these over to the new building or if new fridges will be ordered. If they cannot come to the new building or are not needed, the union needs to develop a plan to get rid of the fridges prior to demolition. This item will remain on future agendas.
- c. **Policy for Diman Staff with children interested in attending Diman:** The school committee is meeting tonight (September meeting) to create and vote on an internal policy. This item will not remain on future agendas.
- d. **Second Parent Night at Open House:** There will not be a second parent teacher night at open house. This item will not remain on future agendas.
- e. **Appointments for In House Positions:** Members have concerns that some internal positions include an interview process while others do not. There is also a concern that people are not always notified if they are not hired. Jonathan Root will draft a letter to be submitted to administration asking for clarification on the in house hiring processes. This item will remain on future agendas.
- f. **Format of the Meet and Greet:** There has not been any new information shared at this point. Administration should be sharing details shortly. This item will be removed from future agendas.
- g. **Common Union Issues Document:** There have been discussions regarding a Frequently Asked Questions page. There are concerns that this document will be shared with staff outside of the union. This item will remain on future agendas.
- h. **Special Education Progress Reports:** The contract states that the special education department will mutually decide on dates for progress reports. Currently, teachers are being asked to identify the periods they would like to work on progress reports in December and May. Jonathan Root will reach out to administration about removing the

requirement to choose specific periods or a grievance will be filed on behalf of the special education department members.

VI. Other

The next E-Board meeting will be held on November 3, 2025 in A214.

VII. Adjournment

At 3:29PM, there was a motion to adjourn the meeting by David Lanczycki, which was seconded by Dave Salsinha, motion passed; meeting adjourned.