

**Executive Board Meeting
December 3, 2024**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:44PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	√Decio Matos	Jonathan Root	√Karyn Robertson	√Wilson Valente
Academic:		√Christine DeMelo	Kevin Mahoney		√Elizabeth McPherson
		√Adam Pimentel	Nick Santos		√Erin Smith
Vocational:		√Steve Desmarais	√Chris McGovern		√Paul Nogueira
		√Dave Salsinha	Vanessa Vasconcelos		Priscilla Wicks
At-Large:		√Ryan Cain			
LPN:		√Randi Costa		Guest(s):	N/A

III Officer's Report

- a. **Acceptance of Minutes** – There is an addendum to the November 13, 2024 minutes. We need to add Randi Costa to the attendance at the top of the minutes. In the new minutes B section, the second sentence was correct at the time, however, as of December 3, 2024, parents must opt in to receive notifications. A motion was made by Decio Matos to approve the minutes as amended from November 13, 2024, which was seconded by Chris McGovern, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month by Karyn Robertson. The report stated that Decio Matos has been removed from the Bank 5 account. The letter that was sent to the bank was provided to Decio Matos for his record keeping. The DTA officers have signed with the bank already. There was a motion made by Paul Nogueira to accept the report, which was seconded by Steve Desmarais, motion passed; report accepted.
- c. **VP of Negotiations** – There is nothing to report. Decio Matos requested a special one item agenda meeting from the School Committee. One school committee member is on vacation and a new school committee member will be joining, but hasn't been confirmed by the city council yet. There is a meeting coming up on December 12, 2024. The negotiation committee meeting will be held in the morning on December 13, 2024. Decio Matos would like to schedule an additional E-Board meeting soon after the December 13th meeting. This will be a one agenda item special E-Board meeting on Monday, December 16, 2024. There was a motion made by Elizabeth McPherson to accept the report, which was seconded by Randi Costa, motion passed; report accepted.
- d. **VP of Grievances** – There are no grievances at the moment, but Jonathan Root was not here to give his report. There was a motion made by Decio Matos to accept the report, which was seconded by Paul Nogueira, motion passed; report accepted.

IV Old business

- a. **DTA Clothing** – Jonathan Root has been getting quotes for the DTA shirts. Rick Medeiros gets shirts made by a vendor that he was referred to by Ray Machado.
- b. **DTA Letterhead/Logo** – The logo and letterhead have been finalized and officers have a digital copy of it.
- c. **PFMLA** – Any money claimed outside of payroll from Diman does not count towards credible service. This item will be removed from the agenda.
- d. **School Committee Meeting Dates** – This item will stay on the agenda.
- e. **New Building Logistics/Packing Time** – This item will be tabled until after the contract is ratified.
- f. **Curriculum/Schedule Changes** – Table till more information.

V New Business

- a. **Department Heads Taking Attendance for Parent Teacher Night & Open House** – It was requested by Superintendent Bentley that department heads provide a list of teachers who were present at parent teacher night by the superintendent. Department heads were also requested to take attendance at the upcoming open house. This is not in the job description for department heads.
- b. **Contacting Parents for Failing Grades** – the principal said that we have to call parents for a grade under 70.
- c. **Step Increases for the 2024 Tax Year** – Some members are concerned about the retroactive pay check being counted towards their 2025 taxes.

VI Other

The next E-Board meeting will be held on January 8, 2025.

VII Adjournment

At 3:39PM, there was a motion to adjourn the meeting by Karyn Robertson, which was seconded by Decio Matos, motion passed; meeting adjourned.