

**Executive Board Meeting
February 7, 2024**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:43PM once it was determined that a quorum was present.

II Roll Call

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|--------------------|--------------|-----------------|---------------|-------------------|------------------|
| Present: | √Mitch Sweet | √Decio Matos | Jonathan Root | √Karyn Robertson | √Wilson Valente |
| Academic: | | √Randi Costa | | √Christine DeMelo | √Erin Gibeau |
| | | √Kevin Mahoney | | √Adam Pimentel | Nick Santos |
| Vocational: | | Emanuel Botelho | | Steve Desmarais | Chris McGovern |
| | | Paul Nogueira | | √Dave Salsinha | √Priscilla Wicks |
| At-Large: | | Ryan Cain | | | |
| LPN: | | √Erin Smith | | Guest(s): | |

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to approve the minutes from January 3, 2024, which was seconded by Wilson Valente, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month and was circulated around the room. The workman's compensation insurance was paid. There was a motion made by Adam Pimentel to accept the report, which was seconded by Erin Gibeau, motion passed; report accepted.
- c. **VP of Negotiations** – Negotiations are ongoing. The team met this week. The DTA side was prepared, but the other side was not prepared. The next two meetings are scheduled to happen before a school committee meeting, which isn't conducive to making progress. It was determined that the next meeting needs to happen after the March 14th, 2024 school committee meeting. There was a motion made by Randi Costa to accept the report, which was seconded by Priscilla Wicks, motion passed; report accepted.
- d. **VP of Grievances** – The VP of Grievances was not present to give his report. Mitch Sweet noted that the outcome of the level 4 grievance was that the administration acknowledged that they did not give preference to one of our instructors. This instructor isn't coming back, regardless. This member worked it out with the attorneys. There was a motion made by Decio Matos to accept the report, which was seconded by Kevin Mahoney, motion passed; report accepted.

IV Old business

- a. **DTA Clothing** – Mitch spoke with Dave Ashley, and the MTA has grants for these types of items to be used during negotiations and he will look into to see if we can get a grant for the clothing.
- b. **DTA Letterhead/Logo** – Siobhan sent us some logo options. They were displayed on the SmartTV for the board members to view. There was a discussion about the logos. It was noted that they needed to remove the apostrophe on teachers and combine the gear option and the book option. Mitch Sweet said he can print them out and mark them up. The board agreed that logos numbered two and three would be merged to create our final logo.
- c. **Sick Bank/PFMLA** – Decio Matos drafted a letter which was emailed to the board prior to the meeting. There is a "top off" feature when using PFMLA. It was noted that MTRS years of service may not be applied when you are on PFMLA. Decio Matos had a brief meeting with the DAA president, Dr. Warren to see if she would be interested in signing the letter as well, she agreed. There was a motion made by Decio Matos to table this item, which was seconded by Kevin Mahoney, until we get to this on the new business part of this meeting, motion passed; item tabled.
- d. **Bachelor's Degree Plus Fifteen** – This salary increase form has now been added to the Diman website.
- e. **Designated Faculty Parking** – This hasn't been an issue, according to the E-Board members present.
- f. **Updated Coverage Logistics (Faculty Meeting 1/30/24)** – There are lots of concerns about if coverages are getting kept track of correctly. Debbie hasn't given Mitch access back to view the coverages on Google.
- g. **Special Education Progress Report Time** – There was a miscommunication on what the expectation of that time given to complete the reports was. This item has been resolved.

V New Business

- a. **Sick Bank Leave Guidelines** – Mitch Sweet and Jon Root are members of the sick bank committee. The other committee members have had an issue with approving sick leave. The school committee members want to make a policy on how sick leave is used. There was a motion to go into executive session at 3:13PM made by Decio Matos, which was seconded by Kevin Mahoney, motion passed; meeting taken into executive session. There was a motion to come out of executive session at 3:27PM by Decio Matos, which was seconded by Kevin Mahoney, motion passed; meeting taken out of executive session.

b. 2024 – 2025 School Calendar – The calendar was made available to the E-Board ahead of time for review. There were some noticeable issues, such as Thanksgiving being on the wrong date. It was noted that parent teacher night should be moved. There were two instances of Good Friday on the calendar. The calendar was displayed on the Smart TV and discussed amongst the E-Board members. There was a recommendation to extend winter break by two days. The amount of days in A and B cycle are almost equal.

VI Other

A brief meeting to discuss the 2024 – 2025 school calendar will be held after school on Thursday, February 15th, 2024. The next regularly scheduled E-Board meeting will be held on Tuesday, March 12, 2024.

VII Adjournment

At 3:49PM, there was a motion to adjourn the meeting by Decio Matos , which was seconded by Randi Costa, motion passed; meeting adjourned.