

**Executive Board Meeting
December 4, 2023**

I Call to Order

The meeting was called to order by Decio Matos at 2:43PM once it was determined that a quorum was present.

II Roll Call

Present:	Mitch Sweet	√Decio Matos	√Jonathan Root	√Karyn Robertson	√Wilson Valente
Academic:		√Randi Costa		√Christine DeMelo	√Erin Gibeau
		√Kevin Mahoney		√Adam Pimentel	Nick Santos
Vocational:		√Emanuel Botelho		Steve Desmarais	√Chris McGovern
		√Paul Nogueira		Dave Salsinha	√Priscilla Wicks
At-Large:		√Ryan Cain			
LPN:		√Erin Smith		Guest(s):	√Stacey Matos

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Wilson Valente to approve the minutes from November 1, 2023, which was seconded by Adam Pimentel, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. Corporation Report was filed and the updated member list was sent to the MTA. There was a motion made by Erin Gibeau to accept the report, which was seconded by Kevin Mahoney, motion passed; report accepted.
- c. **VP of Negotiations** – The team had their initial meeting with the other team, which includes Brian Bentley, Greg Brilhante and Paul Kitchen. The purpose of the meeting was to agree to the basic ground rules. There was nothing in the ground rules about a gag order. The team can update E-Board members from time to time on what is going on in the negotiation meetings in executive session. There is still an excess of 50 proposals. There needs to be a second round to pair them down. The teams will trade proposals in January 2024. Negotiations are ongoing at this time. There was a motion made by Wilson Valente to accept the report, which was seconded by Erin Gibeau, motion passed; report accepted.
- d. **VP of Grievances** – The VP of Grievances has no official grievances. There is still the arbitration case. There was a motion made by Paul Nogueira to accept the report, which was seconded by Adam Pimentel, motion passed; report accepted.

IV Old business

- a. **Contract proposals** – There were two proposals in question. One of the proposals has been rescinded. The other proposal is pending additional information.
- b. **DTA Clothing** – No update, leave on agenda.
- c. **DTA Letterhead** – No update, leave on agenda.
- d. **Sick Bank/PMFLA** – According to the district, this would cost approximately seven to ten dollars a pay period per employee. Paul Kitchen provided the info, at length. There is another meeting scheduled for 12/19/23. This option would cost even less money for the district.
- e. **Bachelor's Degree Plus 15** – Anne-Marie Zenni made a new document with clickable fields and is printable. This document should be good to send to the business office.
- f. **New Teacher MAVA Cohort** – This item was addressed in an email by Mr. Bentley. Mr. Bentley sent out information about this with the correct rate, which is \$340 per class. Teachers were refunded the difference of the correct rate and the rate they were charged. This issue has been resolved.
- g. **Optum Presentation** – This item was addressed in an email by Mr. Bentley. A representative from Optum will come in prior to open enrollment and present the programs at a faculty meeting.
- h. **Lockdown Drill Concerns/Go Buckets** – The district is purchasing the "go buckets" and braces for the doors.
- i. **Announcements** – This item was addressed in an email by Mr. Bentley.
- j. **Outside Visitors** – This item was addressed in an email by Mr. Bentley. Visitors now have to be escorted around the building and out of the building.
- k. **Coverages** – This item was addressed in an email by Mr. Bentley. It is also supposed to be addressed in a faculty meeting by Mrs. Pacheco. Coverages are an ongoing issue.
- l. **Co-Teaching Prep Time** – This item was addressed in an email from Mr. Bentley. Each co-teacher can request three common planning periods a week, regardless of how many partnerships there are.
- m. **Cyber Security Training** – Time will be given on 12/20/2023 to complete this mandatory training. The training is overdue, administration told faculty to ignore the due date.

V New Business

- a. **Sunshine Fund** – Mrs. Gagne is looking for people to opt in to raise money for students, families, staff, etc., who are experiencing tragedy or loss. This would be a fund that faculty can donate to. The donations could come out of your paycheck and the DTA can house the money, per recommendation of administration. She is looking for

small committee to approve the donations, and keep track of the money. Ryan Cain would like to make a motion to create a separate school wide monetized sunshine fund, which was seconded by Randi Costa. There was some discussion. There used to be a sunshine fund that was monetized, but changed to just cards. The current sunshine fund is just a card. People were missing events over the summer, etc, which is the reason that the money part was taken away. This hasn't been executed well in the past. A roll call vote taken. There was a unanimous vote for no.

b. Designated Faculty Parking – Mr. Bentley made an announcement on the all call system that students can now park in the new gravel lot that has been designated for faculty. There needs to be enforcement of the front row for faculty parking. In the DTA contract, it states that faculty are to have a designated faculty parking area. A tutorial should be sent out to faculty and students regarding the one way pattern with a reiteration of the parking rules.

c. Stipend Period Positions – This is same item as item d. Decio Matos tried to get Mathematics department members to help and cover for the math teacher who is on leave. The pay that was being offered was too low and there would have been too many coverages left open. Administration only would have paid for five periods for each class covered. Decio was trying to do right by the students. It was recommended that administration keep posting the position and not use in-house members. Decio Matos has a meeting about this tomorrow morning. As of recent, one person applied and then rescinded their application.

d. Math Teacher Posting/Inverse Order – This was the same agenda item as item c.

VI Other

The next E-Board meeting will be held on January 3rd, 2024.

VII Adjournment

At 3:33PM, there was a motion to adjourn the meeting by Jonathan Root, which was seconded by Paul Nogueira motion passed; meeting adjourned.