

**Executive Board Meeting
November 1, 2023**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:53 PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	√Decio Matos	√Jonathan Root	√Karyn Robertson	√Wilson Valente	
Academic:		√Randi Costa		√Christine DeMelo	√Erin Gibeau	
		√Kevin Mahoney		√Adam Pimentel	√Nick Santos	
Vocational:		√Emanuel Botelho		√Steve Desmarais	√Chris McGovern	
		√Paul Nogueira		√Dave Salsinha	√Priscilla Wicks	
At-Large:		√Ryan Cain				
LPN:		√Erin Smith	Guest(s):	√Stacey Matos	√Anne-Marie Zenni	√John Narcizo

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to approve the minutes from October 3, 2023, which was seconded by Wilson Valente, motion passed; minutes accepted. There was a motion made by Decio Matos to approve the minutes from the contract proposal sorting meeting from October 18th, 2023 which was seconded by Jonathan Root, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month and was circulated around the room. The corporation report will be filed later this month at a cost of \$1,850. There was a motion made by Decio Matos to accept the report, which was seconded by Paul Nogueira, motion passed; report accepted.
- c. **VP of Negotiations** – Decio Matos attended a training earlier this month. During the general session, it was reported that schools who got 5-6% raises credited having building representatives in the negotiation room as silent negotiators. They also made t-shirts and signs, etc. There was a discussion about not signing the ground rules, due to new knowledge of schools being more successful by not having closed negotiations. There was a motion made by Karyn Robertson to accept the report, which was seconded by Chris McGovern, motion passed; report accepted.
- d. **VP of Grievances** – The VP of Grievances was not present to report. The one grievance is going to arbitration in January 2024. Mitch Sweet had a conference call last week about this. The date of the arbitration is set for January 10, 2024. There was a motion made by Paul Nogueira to accept the report, which was seconded by Steve Desmarais, motion passed; report accepted.

IV Old business

- a. **DTA Clothing** – We can't order the clothing until we have a logo.
- b. **DTA Letterhead/Logo** – We would like variations of both DTA and Diman Teachers Association. The version should not be the same as the school colors of orange and black. After some discussion, the board decided on a green logo. The Board would like for the logo to be converted for any presentation, stationary, apparel, signs, webpages, etc. Karyn Robertson will reply to the email from graphic communications shop as soon as possible.
- c. **Sick Bank/PMFLA** – Mitch Sweet started to draft a letter, but he is not sure if he has all of the information he needs, like who should this letter be directed to. Jonathan Root will email Helena to have PMFLA update on the sick bank committee meeting agenda.
- d. **Bachelor's Degree Plus 15** – The form online is incorrect and the business office said that the DTA has to fix the form or tell them how we wanted it fixed. The form hasn't been fixed yet, so people are writing the salary increment in by hand. Anne-Marie Zenni has offered to help recreate the corrected form.
- e. **Mileage Reimbursement** – The member who had this issue is getting reimbursed for their mileage, eight weeks later.
- f. **Coaches Access to Aspen** – There would have to be a temporary classroom created in Aspen so that coaches would have access to students SIS information for the duration of the athletic season.
- g. **Turning Off Fobs/Safety Concern** – Brian Bentely said "no", regarding the concerns that were made about the limited fob access for faculty. This item will be taken off the agenda.

V New Business

- a. **Nurses on Call/Field Trips/Paid Time** – There was a question as to why is there no nurse on call when a field trip goes beyond the school day. There was some discussion within the Board.
- b. **New Teacher MAVA Cohort** – Jonathan Root is looking into starting a cohort for new teachers for vocational teacher certifications.

c. Optum Presentation – A member wanted to have a representative come in to discuss FSA/HSA/Dependent care account to faculty during open enrollment. Stephanie from HR wanted the blessing of President Sweet to go forward with this item.

d. DTA Member Leave of Absence – A member wants to take an interim position and leave DTA temporarily to take an admin position. If the position doesn't work out (a one year position) they would like to revert back to their original position in the DTA, and retain seniority, etc. There was some discussion regarding the position that the member will leave open. The member won't be paying dues while in this interim position. Mitch Sweet made a motion to allow the leave of absence and for the DTA member to accept this interim admin position with the expiration date of 6/30/2024 and revert back to being a DTA member, retaining all seniority and longevity. This motion was seconded by Decio Matos. After some discussion, there was a unanimous yes vote amongst the Board.

e. Lockdown Drill Concerns – The district should be providing classrooms and faculty rooms with the “go buckets” that were mentioned during Officer Lopes' debriefing. There were also people who didn't hear the announcements in the building during the lockdown that took place. The malfunctioning speakers are being replaced and fixed.

f. Groundbreaking Ceremony –The new teachers are concerned and feel pressured to attend the groundbreaking ceremony.

g. Announcements – There has been too many announcements as of recent. The Board is requesting that these announcements be minimized or at least not be repeated.

h. Outside Visitors – The school policy states that visitors are to be escorted to their location but there is no procedure for exit procedures or being signed out of the building.

i. Coverages – A member with a last name at the beginning of the alphabet always has a coverage on a Monday. Mrs. Pacheco has been starting at the beginning of the alphabet at the beginning of the week. This item can hopefully be worked on during negotiations.

j. Co-Teaching Prep Time – Co-teachers have been told that they can't enter common planning time as school business into Frontline. Co-teachers haven't had time to do grades in the last three days.

k. Seniority List – This list was sent out this week for DTA member signatures. The list is located in the green binder in Room B230. Members were asked to sign near their name and verify for accuracy.

l. Contract Proposals – There was discussion regarding having open proposal meetings for increased transparency versus the gag order that currently exists. The negotiation team will contact our MTA rep on speaker phone to see what his perspective is. There was a motion to take business out of order by Decio Matos at 4:20pm, which was seconded by Karyn Robertson, motion passed; business taken out of order.

VI Other

The December E-Board meeting will be held on Wednesday, November 29, 2023. There was a cyber training sent out today. Decio Matos asked the principal if we can have time on November 28, 2023 to complete this training. There has not been a reply yet. Decio Matos will re-raise the question tomorrow morning at the 7:00AM department meeting.

There was a motion to go executive session at 4:31PM by Decio Matos, which was seconded by Chris McGovern, motion passed; meeting taken into executive session. There was a motion to rise from executive session at 5:08PM by Decio Matos, which was seconded by Karyn Robertson, roll call vote taken, meeting taken out of executive session.

VII Adjournment

At 5:09PM, there was a motion to adjourn the meeting by Decio Matos, which was seconded by, Adam Pimentel, motion passed; meeting adjourned.