

**Executive Board Meeting  
September 6, 2023**

**I Call to Order**

The meeting was called to order by Mitch Sweet at 2:44 PM once it was determined that a quorum was present.

**II Roll Call**

Present:	√Mitch Sweet	√Decio Matos	√Jonathan Root	√Karyn Robertson	√Wilson Valente
<b>Academic:</b>		√Randi Costa	Christine DeMelo		√Erin Gibeau
		√Kevin Mahoney	√Adam Pimentel		√Nick Santos
<b>Vocational:</b>		√Emanuel Botelho	Steve Desmarais		√Chris McGovern
		√Paul Nogueira	√Dave Salsinha		√Priscilla Wicks
<b>At-Large:</b>		√Ryan Cain			
<b>LPN:</b>				<b>Guest(s):</b>	

**III Officer's Report**

- a. **Acceptance of Minutes** – A motion was made by Nick Santos to approve the minutes from, June 15, 2023, which was seconded by Wilson Valente, motion passed; minutes accepted.
- b. **Treasurer** – The Treasurer's report was provided for this month. The membership applications have been turned in. The budget is a little behind since the local office support hasn't come in yet. There was a motion made by Decio Matos to accept the report, which was seconded by Paul Nogueira, motion passed; report accepted.
- c. **VP of Negotiations** – Reminders for contract proposals have been going out through email. Proposals are due on September 15<sup>th</sup>, 2023, by the close of school. Decio Matos needs a copy of the demand to bargain letter by next Friday. He is requesting that we have a quorum and the greatest number of E-Board members to be present at the next meeting. There was a motion made by to accept the report by Karyn Robertson, which was seconded by Randi Costa, motion passed; report accepted.
- d. **VP of Grievances** – The VP of Grievances was not present to report. There is one level 3 grievance which will go to arbitration sometime in January, 2024. This member has resigned. There was a motion made by Paul Nogueira to accept the report, which was seconded by Decio Matos, motion passed; report accepted.

**IV Old business**

- a. **DTA Clothing** – This will be tabled until next month.
- b. **DTA Letterhead** – There is no update on this item, and this will be tabled until next month.
- c. **Sick Bank/PMFLA** – We are interested in writing a letter regarding this from all three unions in the building.
- d. **Bachelor's Degree Plus Fifteen** – Mitch will ask Stephanie from payroll about this.
- e. **26 or 27 Pay Periods in the 2023 – 2024 School Year** – The district made a mistake. We took a vote to rescind this item at our day one meeting.

**V New Business**

- a. **E-Board Resignation** – Jessica Tavares has resigned as the LPN representative from the E-Board.
- b. **New Website** – The DTA website has a new host for the website through the MTA. Erin Gibeau spent a lot of time on this website migration over the summer.
- c. **LPN Representative** – According to the By-Laws, the next highest vote getter would be appointed to this position. Erin Smith will be appointed by Mitch Sweet to represent the LPN portion of the E-Board, upon her acceptance, unless she declines and Elizabeth McPherson would be appointed next, if Erin Smith does not want to join.
- d. **Mileage Reimbursement** – Mitch Sweet is dealing with a member who was told by administration they wouldn't be reimbursed for their travel, but would be paid for their hotel. There was a motion to take the business out of order by Decio Matos, which was seconded Erin Gibeau; motion passed, business taken out of order.
- f. **Webmaster \$349 Agenda** – Erin Gibeau spent eleven hours over the summer migrating to the new web platform. Once all the data was transferred and the site was switched over, all of the links stopped working. This took an additional thirty minutes to fix. This task took a total of eleven and a half hours. Decio Matos made a motion to pay an additional \$349 to the webmaster for the summer work done for the website migration, which was seconded by Paul Nogueira, motion passed; stipend will be given.
- e. **Coaches Access to Aspen** – Athletic coaches don't have Aspen access to sports team members, just the ones they also have in class. Mitch will speak to administration and look into this.
- g. **Turning off Fobs/Safety Concern** – The faculty was told on the first day of school that faculty key fobs will be turned off for shop doors. Athletics have had issues with them not being able to get in building after hours, and on

weekends, etc. This is a safety issue, if there is an emergency, for a faculty member to not be able to get back in the building. Mitch will speak to administration and look into this.

**VI Other**

The next E-Board meeting will be held on Tuesday, October 3, 2023. A special meeting will also be held on Wednesday, October 18, 2023 to sort proposals.

**VII Adjournment**

At 3:23PM, there was a motion to adjourn the meeting by Decio Matos, which was seconded by Jon Root, motion passed; meeting adjourned.