

**Executive Board Meeting
May 3, 2023**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:44 PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	√Decio Matos	√Karyn Robertson	√Wilson Valente
Academic:		√Adam Pimentel	√Christine DeMelo	√Erin Gibeau	
		√Kevin Mahoney	√Jamie Rebello	√Nick Santos	
Vocational:		√Steve Desmarais	Chris McGovern	√Paul Nogueira	
		Suzanne Raposo	√Dave Salsinha	Priscilla Wicks	
At-Large:		√Eric Silva			
LPN:		Linda Silvia			
			Guest(s):	√Taryn Maynard	

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Wilson Valente to approve the minutes from April 4, 2023, which was seconded by Jamie Rebello, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. The member list has been updated with 161 members. The vending machine company Foley Food Services was bought out by Prestige. Wilson is working on getting the commission check and spoke with the representative from the company. Foley hasn't been receptive to Wilson's correspondence; however things were getting resolved, but they weren't communicating. Wilson was unaware that the company was bought out. He asked them to switch the commission check to say "Diman Teachers Association". There was a question on the report regarding officer payments. There was a question to why one member makes cash payments. Decio received a message on his phone about whether the association received any COVID money and wants Wilson to hear the message. There was a motion made by Decio Matos to accept the report, which was seconded by Adam Pimentel, motion passed; report accepted.
- c. **VP of Negotiations** – Decio Matos sent out an email to all DTA members with the contract proposal form and Karyn Robertson has been collecting the proposals in her classroom, B230, in the white ballot box. The association needs to ensure that any outstanding MOAs get transferred into the new contract. Decio Matos went to the PO Box with Jim Briggs (a former DTA President) and ordered more keys for the PO Box. There is not a person assigned to check the PO Box in the By-Laws. There was a backup of mail. This will be addressed at the special By-Law review E-Board meeting. Contract proposals are due September 15, 2023. There was a motion made by Karyn Robertson to accept the report, which was seconded by Paul Nogueira, motion passed; report accepted.
- d. **VP of Grievances** – The VP of Grievances reported that one of the level three grievances (for the job) has moved into arbitration. The other level three grievances was resolved. There was a motion made by Decio Matos to accept the report, which was seconded by Erin Gibeau, motion passed; report accepted.

IV Old business

- a. **DTA Clothing** – Steve Desmarais checked with Justin Estrella about the clothing. Steve will reach out and find out the details for having a couple hundred shirts made.
- b. **DTA Letterhead** – This is being worked on in Business Technology. There is no one at the meeting to report on it and this item will stay on the agenda.
- c. **Review By-Laws** – A separate meeting will be held on May 10, 2023 to review the By-laws.
- d. **Special Education Update** – A meeting is scheduled for May 9th, 2023 in the district office.
- e. **Retirement/New member party** – There is a tentative date for the party which is on June 9th, 2023. Karyn Robertson made a motion to allocate up to \$3,000 in funds for the party and for retirement gifts, which was seconded by Mitch Sweet, motion passed; funds allocated.
- f. **Sick Bank/PFMLA** – Jon Root wasn't able to send the letter to administration. Superintendent Bentley and Greg Brillhante think that this is a negotiated item, however it effects the entire district. Some members didn't get their year four sick days added to their accrued time, however this has been fixed. It was suggested that our checks be labeled for the item we are being paid for, as they were in the past.
- g. **DTA Citizenship Award** – Nominations for this award are due Friday, May 12, 2023. Mitch Sweet spoke with Manny Botelho about making the plaque for the award.
- h. **Discipline in Aspen/Admin Notification** – Administration spoke about this at the professional development last week on 4/28/2023. It was recommended that the entry is made public. The issue is that

when you click “follow up”, the entry goes nowhere. We are not using that part of Aspen, but it was said that there would eventually be a conduct button. If there is an incident in the hallway with a student who is not on your roster, for example, teachers would get access to all students in order to enter the incident. Administration is still not sure what type of discipline goes to which administrator (classroom vs. hallway). The code of conduct committee discussed this notification system as well. The detention@dimanregional.org email appears to be inconsistent. Mitch Sweet will speak to Sean Bouzan and Mike Zajac about the Aspen notifications. Administration is asking for evidence of progressive discipline and it needs to be decided what is the best way to document this.

i. Call for Contract Proposals – Decio Matos discussed this in his report. Decio will remind the general body about this at the annual DTA general body meeting.

j. Sunshine Fund – We lost a quorum at the last meeting. Decio Matos made a motion to set aside up to one hundred dollars for flowers for a former DTA officer who is sick. This motion was seconded by Karyn Robertson, motion passed; monies allocated.

V New Business

a. E-Hall Pass/Nurse Office – Teachers are reporting that when trying to send students to the nurse that the “maximum capacity” has been reached comes up quite frequently. The teacher has to call the nurse’s office and they say for the student to wait but there is no one in the office. They forget to open up the E-Hall passes again. It appears that the limit may be too low.

VI Other

The next E-Board meeting will be held on June 7, 2023. There was some discussion about the 2023 – 2024 school calendar. This will be on the next school committee meeting agenda.

VII Adjournment

At 3:37PM, there was a motion to adjourn the meeting by Decio Matos, which was seconded by Paul Nogueira, motion passed; meeting adjourned.