

**Executive Board Meeting
December 1, 2022**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:46PM once it was determined that a quorum was present.

II Roll Call

Present:	Mitch Sweet	Jonathan Root	John Narcizo	Karyn Robertson	Wilson Valente
Academic:		Christine DeMelo	Erin Gibeau	Kevin Mahoney	
		Decio Matos	Jamie Rebello	Nick Santos	
Vocational:		Andrea Case	Steve Desmarais	Chris McGovern	
Paul Nogueira	Dave Salsinha	Priscilla Wicks			
At-Large:		Eric Silva			
LPN:		Linda Silvia (virtual)		Guest(s):	N/A

III Officer's Report

- a. **Acceptance of Minutes** – There was a question about the previous month's minutes from the Officer's Report under 3b, regarding the 20 days of abeyance. The meeting was postponed since it was going to be an open meeting and not executive session. A motion was made by Decio Matos to approve the minutes from November 2, 2022, which was seconded by Wilson Valente, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. The annual report was attached. The membership updates were sent to the MTA. The MTA wanted a list of anyone eligible to be in the association but wasn't in the DTA. There was a motion made by Decio Matos to accept the report, which was seconded by Kevin Mahoney, motion passed; report accepted.
- c. **VP of Negotiations** – John Narcizo was not here to give his report. Mitch Sweet reported that there are no negotiations at this time. There was a motion made by Decio Matos to accept the report, which was seconded by Wilson Valente, motion passed; report accepted.
- d. **VP of Grievances** – Jonathan Root was not here to report. Mitch Sweet reported that the level three grievance is pending. The member has been terminated, but there is still a grievance. The trial outcome will determine the outcome of the grievance. If our member is dismissed, or not guilty, then we won't need the grievance. There was a motion made by Decio Matos to accept the report, which was seconded by Wilson Valente, motion passed; report accepted.

IV Old Business

- a. **Review By-Laws** – There was a motion to move the By-Law review to the end of the business by Decio Matos, which was seconded by Nick Santos, motion passed; By-Law review moved.
- b. **Detention coverage** – There is a 2:35PM bell when detention starts. If there are no students in detention by 2:35PM, then the detention coverage person is to leave, and they will not be paid.
- c. **DTA Clothing** – The vendor was contacted, we had a logo made, and got quotes, however the company didn't respond. Jonathan Root found a screen printing company in Swansea and got a quote from them. Mitch will get the shirts ordered.
- d. **Co-Teacher Coverage** – Co-teachers are asking for coverage, but the coverage is not being provided.

V New Business

- a. **Toaster in Faculty Room** – A toaster was donated to the "pit" faculty room.
- b. **DTA Letterhead** – Anne Zenni is working on a new DTA letterhead.
- c. **Election Night on Parent Night** – A concern was brought up by a member who couldn't vote in their state because they had to stay at Diman for parent night. We are asking that a letter be sent to administration about this.
- d. **Directed Study Tutor Position** – No one was hired for this position. The job description will get reworded.
- e. **Common Planning Time** – There can now be coverage assigned to common planning teachers on their common planning days.
- f. **Related Teachers Covering Shop** – There are some related teachers who have concerns about getting pulled out of related to cover in shop. Teachers are only getting credited for one prep, even if they miss both preps. We will get a list together of related teachers who would rather cover shop vs. related when someone is out.
- g. **Inverse Order Credit Chart** – Teachers elected to meet about a student with the student's adjustment counselor and put the meeting into Frontline. Teachers in the meeting were given coverage for the next period and that period.
- h. **IRS Mileage Reimbursement Rate** – The new rate is 62.5 cents. Diman's reimbursement form is not

updated. The missed prep period form on the website is also not correct. Members should ensure that the rates are correct on any paperwork that is submitted.

i. Teacher Assigned Detention Protocol – Administration is looking for a way to ensure that all teacher detentions are reported to Mr. Zajac. The suggestion of the E-Board was to create a separate email for “detention@dimanregional.org”.

j. Executive Session – There was a motion to enter into executive session at 3:45PM by Decio Matos, which was seconded by Kevin Mahoney, motion passed; executive session entered. There was a motion to rise from executive session at 4:09PM by Decio Matos, which was seconded by Steven Desmarais, motion passed; executive session ended.

There was a motion to table the By-Law Review by Wilson Valente, which was second by Decio Matos, motion passed; By-Law review tabled.

VI Other

The next E-Board meeting will be held on Wednesday, January 4, 2023 in Room B230.

VII Adjournment

At 4:11PM, there was a motion to adjourn the meeting by Karyn Robertson, which was seconded by Wilson Valente, motion passed; meeting adjourned.