

**Executive Board Meeting
October 4, 2022**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:45PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	√John Narcizo	√Karyn Robertson	√Wilson Valente
Academic:		√Christine DeMelo	√Erin Gibeau	√Kevin Mahoney	
		√Decio Matos	Jamie Rebello	Nick Santos	
Vocational:		√Andrea Case	√Steve Desmarais	√Chris McGovern	
		Paul Nogueira	√ Dave Salsinha	√Priscilla Wicks	
At-Large:		√Eric Silva			
LPN:		√Linda Silvia (virtual)		Guest(s):	N/A

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to make an amendment to the minutes from September 7, 2022 to strike “this is why some of the numbers don’t add up”, and end the sentence at “hasn’t cleared yet”. The motion to accept the minutes from September 7, 2022, as amended, by Decio Matos was seconded by John Narcizo, motion passed; minutes accepted. A motion was made by Decio Matos to accept the minutes from the emergency E-Board meeting on September 22, 2022, which was seconded by Wilson Valente, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer’s report was provided for this month. There was a motion made by Erin Gibeau to accept the report, which was seconded by Decio Matos, motion passed; report accepted.
- c. **VP of Negotiations** – There are no negotiations to report. There was a motion made by Decio Matos to accept the report, which was seconded by Chris McGovern, motion passed; report accepted.
- d. **VP of Grievances** – This report was given by Mitch Sweet. There is one current grievance. This grievance is at Level 2 in abeyance. This will be discussed at a meeting on Friday. The association also filed a Level 3 for this grievance in abeyance. There was a motion made by John Narcizo to accept the report, which was seconded by Decio Matos, motion passed; report accepted.

IV Old Business

- a. **Administration/Union Representative Meetings** – This practice was questioned at the last faculty meeting.
- b. **Review By-Laws** – This item will get broken down by article. The E-Board will review Articles 3 & 4 through a shared file that the secretary will create.
- c. **Mandatory Remediation** – This term will not exist. Brian Bentley will have something sent out. There is hope for a button that teachers can click at the end of a cycle to alert parents and students that they are failing. Guidance does send out failure letters to families of students who are failing quarterly.
- d. **Over enrollment of classes** – Eric Silva thinks that the only classes that are overenrolled are the ones where the teachers agreed to it. However, there are still some classes that are overenrolled and the teachers weren’t asked about it.
- e. **Faculty access to media sites** – Sean Bouzan said that this issue is out of his hands now and if you want a website that you can’t currently access then you have to put it in writing to Mr. Bentley.
- f. **Help Desk tickets for student issues** – If there is an issue with a student, teachers do not have to put a ticket in. They may send students to their office.

V New Business

- a. **Coverages** – There is not enough information about the person on the sheet (room number, shop name/related room, etc). Not every teacher knows where everyone is located. There were issues with inverse order earlier in the year, but they seem to have been eliminated after Mitch Sweet and Karyn Robertson worked with Mrs. Pacheco. Do not cover a class if you see that it is uncovered, call the office and let them determine the next person in the inverse order to cover that class.
- b. **Arbitration** – The association will be going to arbitration with the current grievance. We will be voting on this in the future.
- c. **Inverse Order Exemptions** – At the last emergency meeting the E-Board spoke about mothers who are pumping breast milk. There is now a written agreement with Mitch Sweet and Andrew Rebello about this exemption of coverages, which has been filed. There is a mobility issue with a member regarding getting to coverages on time. Mitch asked the E-Board members if they would be ok with this member being taken off the coverage list. The E-Board members did not have an issue with this.

- d. C-Wing 2nd Floor Administrator** – A member reported that there was not an administrator present in the morning and that the hallway was rowdy. There has been one in the past. Karyn Robertson spoke with Mr. Zajac about this issue after it was reported to her and also followed up with an email to Mr. Zajac.

VI Other

The next E-Board meeting will be held on November 2, 2022 in Room B230.

VII Adjournment

At 3:28PM, there was a motion to adjourn the meeting by Decio Matos, which was seconded by Chris McGovern, motion passed; meeting adjourned.