

**Executive Board Meeting
September 8, 2021**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:53PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	√Jonathan Root	√John Narcizo	√Karyn Robertson	√Wilson Valente
Academic:		√Justin Charest	√Erin Gibeau	√Tom Librera	√Kevin Mahoney
		√Decio Matos	√Nick Santos		
Vocational:		Manny Botelho	Steve Cloutier	√Chris McGovern	
		√Paul Nogueira	√Dave Salsinha	√Priscilla Wicks	
At-Large:		√Eric Silva			
LPN:		Lori Gehan	Guest(s):	N/A	

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to approve the minutes from June 2, 2021, which was seconded by John Narcizo, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. It was noted that the corporation paperwork was filed last year. There was a motion made by John Narcizo to accept the report, which was seconded by Nick Santos, motion passed; report accepted.
- c. **VP of Negotiations** – Negotiations are ongoing and the team is in the process of negotiating the contract. There was a motion made by Decio Matos to accept the report, which was seconded by Wilson Valente, motion passed; report accepted.
- d. **VP of Grievances** – Since June 2021, there has been a level three grievance regarding an individual, which will be going to the school committee tomorrow. There is currently a level one grievance regarding Common Planning Time (CPT). This initiative was presented by the principal as being mandatory to teachers who teach grades 9 & 10 core subjects (English, Math, & Science). This training was scheduled until 3:30PM, but not clarified as being optional. There is also a level two grievance regarding CPT. Teachers were assigned times to meet during their preparatory periods, once a week. The resolution was to make the trainings and meetings all optional. Teachers can earn PDPs if they are needed and/or wanted. The Superintendent will send out an email to the CPT teachers, clarifying the trainings/meetings. There was a motion made by Karyn Robertson to accept the report, which was seconded by Erin Gibeau, motion passed; report accepted.

IV Old Business

There is no old business to report on.

V New Business

- a. **Common Planning Time** – This item was discussed in the grievance report. CPT will not count towards inverse order. CPT will be optional.
- b. **Ten Day Substitute Plans** – Academic teachers were asked to provide ten days of substitute plans in case a teacher should be out due to COVID-19. This is an unreasonable workload to come up with ten days of quality plans.
- c. **Vending Machines** – The owner of the company we were using for the vending machines became ill and the company was sold to another company. There was discussion about the company regarding what has and hasn't been working with the machines.
- d. **New Adjustment Counselor/Part Time Nurse** – There was discussion on whether the new hires can and or should be part of the Teachers Association regarding whether they are providing direct services to students. We will speak to our MTA representative and ask for guidance regarding these new employees/positions.
- e. **Sunshine Committee** – Karyn Robertson will step down from running the sunshine committee. Executive board member, Priscilla Wicks, volunteered to run the sunshine committee for the 2021 – 2022 school year. A Google Form will be created and the link will be sent out to members so she can be alerted of any sunshine needed.
- f. **Retirement Party** – Due to COVID-19, there has not been a retirement party for the last two school years. There was discussion on holding a 2019 – 2022 retirement party in the Spring of 2022 to honor the past three years of retirees.

VI Other

Prior to the meeting, officers were approached regarding administration shutting down the teacher resource room to hold CPT meetings. The administrator who was approached was told that teachers could use the library to prep and plan for their classes. The library is full of students who are in study hall and does not

have the resources that the resource room has. The next E-Board meeting will be held on October 5, 2021 in Room 251.

VII Adjournment

Karyn Robertson will most likely be on leave during the next E-Board meeting and will need someone to cover for her and take minutes. At 3:25PM, there was a motion to adjourn the meeting by John Narcizo, which was seconded by Decio Matos, motion passed; meeting adjourned.

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