

**Executive Board Meeting
September 13, 2017**

I Call to Order

The meeting was called to order by President John Narcizo at 2:43PM once it was determined that a quorum was present.

II Roll Call

Present: √John Narcizo Steve Camara √Mitch Sweet √Karyn Robertson √Decio Matos
 Academic: √Justin Charest √Tracey Collins √Kevin Mahoney
 √Nick Santos √Wilson Valente √Harold Weymouth
 Vocational: √Neil Arruda √William Berlo Flo Lima
 √Paul Nogueira Michael Oliveira √Jonathan Root
 At-Large: √Julie Ferreira
 LPN: √Lori Gehan

III Officer's Report

a. Acceptance of Minutes

A motion was made to accept the minutes from the June 6th, 2017 meeting by Mitch Sweet, which was seconded by Harry Weymouth, motion passed.

b. Treasurer

The treasurer reports that we are in a good financial situation at this point, the books are balanced, and all mandatory legal paperwork for the state has been completed. All IRS and tax paperwork has been filed and is to date. The MTA now has an electronic funds transfer (EFT) program. Per order of the document retention policy, FY 2015 has been backed up and has been digitalized. A motion to approve the treasurer's report made by Karyn Robertson, and seconded by Jonathan Root, motion passed. A second motion was made to send the EFT form to the MTA by Decio Matos, seconded by Kevin Mahoney, motion passed.

c. VP of Negotiations

Reminder to get proposals in on time and think about them. Administration is coming up with a job description for a SPED liaison and the superintendent will be going to the school committee for approval. Decio Matos made a motion to accept which was seconded by Harry Weymouth.

d. VP of Grievances

There are no grievances to report at this time.

IV Old Business

- a. There has been a change from the original date for contract proposals. This date changed over the summer to October 13, 2017 upon advisement from the MTA rep.
- b. Harry Weymouth made motion to amend the minutes from the June 6th meeting to change the date of September 30th to September 15th, under section 5b of the contract. This motion was seconded by Decio Matos, motion passed.

V New Business

- a. There was discussion regarding teacher duties and what is appropriate.
- b. John Narcizo made a motion to send a letter to the superintendent and the school committee to initiate proposals for the contract on September 14th, 2017. A vote was taken which was unanimous.
- c. At 3:12PM, executive session was initiated on a motion by Paul Nogueira, which was seconded by Harry Weymouth. At 3:28PM, on a motion made by John Narcizo, which was seconded by Paul Nogueira, executive session was ended.

VI Other

The date of the next meeting will be Wednesday 10/11/17.

VII Adjournment

On a motion to adjourn at 3:31PM by John Narcizo, which was seconded by Paul Nogueira, motion passed, meeting adjourned.