

**Executive Board Meeting
April 5, 2022**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:48PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	John Narcizo	√Karyn Robertson	√Wilson Valente
Academic:		√Justin Charest	√Erin Gibeau	Tom Librera	Kevin Mahoney
		√Decio Matos	Nick Santos		
Vocational:		√Manny Botelho	√Steve Cloutier	√Chris McGovern	
		√Paul Nogueira	Dave Salsinha	Priscilla Wicks	
At-Large:		√Eric Silva			
LPN:		√Lori Gehan (remote)		Guest(s):	N/A

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to approve the minutes from, March 16, 2022, which was seconded by Paul Nogueira, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. There was a motion made by Decio Matos to accept the report, which was seconded by Erin Gibeau, motion passed; report accepted.
- c. **VP of Negotiations** – Not present. There are no new negotiations. There was a motion made by Decio Matos to accept the report, which was seconded by Wilson Valente, motion passed; report accepted.
- d. **VP of Grievances** – Not present. There are no pending grievances. There was a motion made by Decio Matos to accept the report, which was seconded by Justin Charest, motion passed; report accepted.

IV Old Business

- a. **Update Job Descriptions (contract language)** – The job descriptions have been received by Mitch and Karyn in an email from Kristie. There was a discussion on how to implement the updates. The language needs to be cleaned up and deletions will be made. The descriptions shouldn't be specific by department. This item will be tabled until June 2022.
- b. **School Safety/Admin Support** – Mitch spoke with the two members who wrote a letter regarding this issue. This letter will not be sent, as a policy creates less flexibility. It would be more beneficial to members for each unique situation to be handled individually. There was a suggestion to have students write their statement first and then be questioned by administration, to avoid leading questions. Decio Matos made a motion to propose that interviews be conducted after a student has already written their statement, which was seconded by Karyn Robertson, motion passed; proposal accepted.
- c. **Retirement/New Member Party** – The Retirement/New Member Party will be held on June 17, 2022, at Cask & Pig in Dartmouth, MA. There will be stations of food; we do not have a price list yet. There was a motion made by Decio Matos to spend up to two thousand dollars on food, not to include retirement gifts, for the Retirement/New Member Party at Cask & Pig on June 17, 2022. This motion was seconded by Chris McGovern; motion passed, funds will be allocated. The RSVP for the retirees will be sent in the mail. All other DTA Members will be invited via email and will RSVP through a Google Form.
- d. **By-Law Review** – There was a motion to table the By-Law review until September 2022 by Karyn Robertson, which was seconded by Erin Gibeau, motion passed; review tabled.

V New Business

- a. **DTA Citizenship Award** – Mitch Sweet and Manny Botelho will create the award. The information of the recipient and who will present it is due by May 16, 2022 to Colleen Dufresne. Jon Root will send out a Google Form next week for members to nominate students. The due date of the form will be April 29, 2022.
- b. **Nomination Forms & Due Date** – Nominations for E-Board and Officers will be sent out on May 9, 2022 and will be due May 13, 2022 by the close of school. Members who are nominated for positions will have from May 16, 2022 until the close of school on May 20, 2022 to accept a nomination.
- c. **Date of Annual General Body Meeting** – The annual general body meeting will be held on May 25, 2022 in the school's auditorium. Karyn Robertson will request usage of the auditorium.
- d. **Date of Voting for Officers and Board Members** – Voting for Officers and E-Board Members will occur on May 27, 2022 during the school day through the online platform Election Buddy.
- e. **Coverage List Email** – The person who assigned coverages was sending out an email that had the names of the person who was absent and who their sub was. This spreadsheet was helpful for instructors to know who their sub was, etc.

- f. **Lunch Times** – Students are coming back from lunches early. It was reported that there needs to be time in between lunches to wipe the tables.
- g. **GSA/Diversity Club Request** – A member requested that the club is separated into two separate clubs. The superintendent has the authority to do this.

VI Other

The next E-Board meeting will be held on May 4, 2022 in Room 251.

VII Adjournment

At 3:34PM, there was a motion to adjourn the meeting by Erin Gibeau, which was seconded by Justin Charest, motion passed; meeting adjourned.

DRAFT