

**Executive Board Meeting**  
**April 30, 2020**

**I Call to Order**

The meeting was called to order virtually on Zoom.us by Mitch Sweet at 2:12PM once it was determined that a quorum was present.

**II Roll Call**

Present:      √Mitch Sweet    √Jonathan Root      √Tom Librera      √Karyn Robertson    √Wilson Valente  
**Academic:**            √Justin Charest      √Tracey Collins      Randi Costa          √Erin Gibeau  
                                 √Kevin Mahoney      √Nick Santos  
**Vocational:**            √William Berlo      √Armand Larginha      √Chris McGovern  
                                 √Paul Nogueira      √Suzanne Ramos      Dave Salsinha  
**At-Large:**              √Eric Silva  
**LPN:**                      √Lori Gehan  
**Guest(s):**              √Rachel Canastra    √Decio Matos    √Stacey Matos    √Gisele Parent    √Jennifer Rocha

**III Officer's Report**

- a. **Acceptance of Minutes** – A motion was made by Suzanne Ramos to approve the minutes, which was seconded by Erin Gibeau, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided virtually via screen sharing. There was a motion made by Paul Nogueira to accept the report, which was seconded by Jonathan Root, motion passed; report accepted.
- c. **VP of Negotiations** – This has been a busy month and a lot of time was spent working on the MOA. This was not easy, as it took a long time to hear back from administration. The MOA was accepted, however it should be noted that the grading rubric came from administration. We were able to get everything that we asked for. There was a motion made by Chris McGovern to accept the report, which was seconded by Tracey Collins, motion passed; report accepted.
- d. **VP of Grievances** – There is nothing to report at this time. Regarding a previous issue with the Special Education Department, there was a level 2 and then a level 3 grievance filed and was finalized within a MOU with Dr. Ferreira back in February 2020. This MOU outlines their duties regarding liaisons. There was a motion made by Karyn Robertson to accept the report, which was seconded by Bill Berlo, motion passed; report accepted.

**IV Old Business**

- a. **Coaches Evaluation Rubric** – The committee took the two pages of expectations and condensed it down to one page. The has the evaluation and wants to make a timeline to hold coaches to, 20-30 days maximum, with recourse, also. The committee will share this once they get together again, and will possibly meet this week. They are almost done.
- b. **School Calendar** – The school calendar, with some changes that were recommended by the E-Board, moved forward and the changes were noted and accepted.
- c. **MOA for COVID-19** – The MOA for COVID-19 was approved, thank you to all for voting virtually.

**V New Business**

- a. **Cancellation of the MTA Meeting of the Delegates** – The MTA meeting was cancelled due to COVID-19 and will be held virtually this year.
- b. **Postponement of the Retirement/End of Year Social** – The end of year social/retiree party will be rescheduled due to COVID-19. The retirees are Liz Johnson, Harry Weymouth, and Joe Costa.
- c. **By Law Review XI, XII, XIII, & XIV**– There was a motion made by Karyn Robertson to postpone the By Law review until the E-Board can meet in person, which was seconded by Tom Librera, motion passed; By Law Review tabled.
- d. **Citizenship Award** – Jonathan Root will create an online Google Form to nominate students for this award. A motion was made by Paul Nogueira to increase the amount of the scholarship to \$100, which was seconded by Wilson Valente, motion passed; scholarship value increased.
- e. **Mentor and Mentor Coordinator Job Description**– The mentor and mentor coordinator job positions were emailed out to the E-Board. There was a motion to accept the job descriptions by Erin Gibeau, which was seconded by Tom Librera, motion passed; job descriptions approved.
- f. **Nomination Forms & Due Date** –Nominations will occur between 4/30/20 through 5/8/20 through an anonymous Google Form that the secretary will send out. Nominees will have from 5/11/20 through 5/15/20 to respond to the nominations via Email.
- g. **Date of Annual General Body Meeting** – The DTA General Body meeting will be scheduled for 5/26/20.

- h. Date of Voting for Officers and Board Members** – Annual voting will be held on 5/28/20. The voting will be from 7:00AM – 4:00PM.

**VI Other**

The next E-Board meeting will be held on May 20, 2020.

**VII Adjournment**

At 2:39PM there was a motion to adjourn the meeting by Tom Librera, which was seconded by Wilson Valente, motion passed; meeting adjourned.