

**Executive Board Meeting
March 16, 2022**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:44PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	√John Narcizo	√Karyn Robertson	√Wilson Valente
Academic:		√Justin Charest	Erin Gibeau	Tom Librera	√Kevin Mahoney
		√Decio Matos	√Nick Santos		
Vocational:		Manny Botelho	√Steve Cloutier	√Chris McGovern	
		√Paul Nogueira	√Dave Salsinha	√Priscilla Wicks	
At-Large:		√Eric Silva			
LPN:		Lori Gehan	Guest(s):	N/A	

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Paul Nogueira to approve the minutes from February 2, 2022, which was seconded by Dave Salsinha, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was provided for this month. There was a motion made by John Narcizo to accept the report, which was seconded by Nick Santos, motion passed; report accepted.
- c. **VP of Negotiations** – There is nothing to report. There was a motion made by Justin Charest to accept the report, which was seconded by Chris McGovern, motion passed; report accepted.
- d. **VP of Grievances** – A level three grievance was solved through the school committee. This report was given by Mitch Sweet, on behalf of Jonathan Root. There was a motion made by Paul Nogueira to accept the report, which was seconded by Dave Salsinha, motion passed; report accepted.

IV Old Business

- a. **Update Job Descriptions (contract language)** – There will be a subcommittee formed to determine what we want to go into the job descriptions. This task should start as soon as possible. Karyn Robertson will put in a formal request with human resources for copy of all job descriptions that are covered under the DTA collective bargaining unit.
- b. **School Safety/Admin Support** – There was a letter written by Andrea Case and Anne Zeni that they wanted the E-Board to approve to send to administration. There was a motion to table this item by John Narcizo, which was seconded by Decio Matos, motion passed; item tabled.
- c. **Retirement/New Member Party** – The party planning committee will look at dates for a retirement party/new member reception. The party will honor all retirees and new members from the years 2019 – 2022.
- d. **Special Education Outside Observer** – There have been no current complaints. This item will be removed.
- e. **MTRS Service Years** – There is an issue with people only being credited 0.92 service years for the 2020 – 2021 school year. One member's service year for the latter was changed to 0.99. The fine print says that the years are based on an estimate.

V New Business

- a. **Retroactive Pay** – Some members were concerned about how the retroactive pay was being calculated. The half day in March covered all the retro coverages up until December. Members are encouraged to check ADP for a summary of their paycheck breakdown.
- b. **Coverages and Substitutes** – Members are covering classes when subs are not being utilized. Subs are lounging in the faculty room while members are covering classes. Subs are not getting logins for the computer. Some substitute plans require access to the Internet to show a video, etc. Substitutes should have access. IT is switching all desktops to teacher laptops; this is a change of working environment.
- c. **MTA Annual Meeting of the Delegates** – This meeting is happening for the first time in two years. The meeting is taking place May 20 - 21, 2022. There was a motion made by Decio Matos to allocate funds, not to exceed \$1,000, for expenses for the four delegates to attend the MTA Annual Meeting of Delegates 2022. This motion was seconded by John Narcizo, motion passed; funds will be allocated.

VI Other

The 2021 – 2022 school calendar was voted and approved by the school committee on Thursday, March 10th. Karyn was emailed today about the DTA Citizenship Award. There was a motion made by Decio Matos to award one DTA Citizenship Award in the amount of \$100 in addition to an engraved plaque. In the event of a tie, there will be two awards each in the amount of \$50. This motion was seconded by John Narcizo, motion passed. The next E-Board meeting will be held on April 5, 2022 in Room 251.

VII Adjournment

At 3:14PM, there was a motion to adjourn the meeting by Mitch Sweet, which was seconded by Decio Matos, motion passed; meeting adjourned.