

**Executive Board Meeting
December 4, 2019**

I Call to Order

The meeting was called to order at 2:46PM by Mitch Sweet once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	√Tom Librera	√Karyn Robertson	√Wilson Valente
Academic:		√Justin Charest	√Tracey Collins	√Randi Costa	√Erin Gibeau
		√Kevin Mahoney	√Nick Santos		
Vocational:		William Berlo	√Armand Larginha	√Chris McGovern	
		Paul Nogueira	Suzanne Ramos	√Dave Salsinha	
At-Large:		Eric Silva			
LPN:		√Lori Gehan			
Guest(s):		N/A			

A motion was made to take the meeting out of order was made by Karyn Robertson at 2:47PM and was seconded by Wilson Valente, motion passed; the minutes will be taken out of order.

IV Old Business

b. Coaches Evaluation Rubric – There has been one meeting for the Coaches Evaluation Rubric committee members. There was a timeline created around the evaluation process. The committee also looked at the rubrics from other districts.

III Officer's Report

c. VP of Negotiations – Negotiations are not currently ongoing but will be soon. Justin Charest made a motion to accept this report, Wilson Valente seconded, motion passed; report accepted.

There was a motion made by Wilson Valente to go back to regular business at 2:50PM, which was seconded by Tom Librera, motion passed; meeting was taken back to regular order.

III Officer's Report

- a. Acceptance of Minutes** – There was a motion to accept the minutes from the November 6th, 2019 meeting from Nick Santos, which was seconded by Randi Costa, motion passed; minutes accepted.
- b. Treasurer** - The treasurer's report circulated around the room. Nick Santos made a motion to accept this report and Tom Librera seconded, motion passed; report accepted.
- d. VP of Grievances** – VP of Grievances was not present to report, so Mitch Sweet made this report. The grievance is in abeyance. It will be going to the school committee this Thursday. The team hasn't been able to meet yet due to scheduling conflicts. There was a motion to accept this report by Randi Costa, which was seconded by Tracey Collins, motion passed; report accepted.

IV Old Business

- a. Bylaw Review Schedule** - Articles IV, V and VI of the DTA Bylaws will be reviewed in January 2020.
- c. Coverages** – Mitch Sweet and Jon Root met with Mr. A. Rebello last week. Mr. Rebello tried using the form that Business Technology made but it didn't work for them.
- d. Teacher Work Area** – will speak about scheduling of teacher resource room in regards to MCAS.
- e. Contract Proposals** – The document for contract proposals will go out to the body soon. The form was created and will be shared. Contract proposals will change date to February 2020.

V New Business

- a. DTA Lock Box** – The DTA needs a new plan to store our lock box. Mitch Sweet will check with the cafeteria workers because they have a safe.
- b. School Committee Meeting Attendance** – It is important that members attend the school committee meetings.
- c. Coverages in Email** – Mitch Sweet will speak to Mr. A. Rebello about an alternate method of delivering the coverages to faculty members.
- d. Key Club Letter** – A thank you letter was read out loud for the Key Cub regarding their donations to the DTA new member party. This letter will be sent to the Key Club.
- e. Bylaw Review** – Articles I, II, and III of the DTA Bylaws were reviewed. No changes made.

VI Other

The next E-Board meeting will be January 15th, 2020.

VII Adjournment

There was a motion to adjourn at 3:25PM by Wilson Valente, which was seconded by Justin Charest motion passed; meeting adjourned.