

**Executive Board Meeting  
October 2, 2019**

**I Call to Order**

The meeting was called to order by Mitch Sweet at 2:45PM once it was determined that a quorum was present.

**II Roll Call**

Present:	√Mitch Sweet	√Jonathan Root	√Tom Librera	√Karyn Robertson	√Wilson Valente
<b>Academic:</b>		√Justin Charest	√Tracey Collins	Randi Costa	√Erin Gibeau
		Kevin Mahoney	√Nick Santos		
<b>Vocational:</b>		√William Berlo	√Armand Larginha	√Chris McGovern	
		Paul Nogueira	Suzanne Ramos	√Dave Salsinha	
<b>At-Large:</b>		√Eric Silva			
<b>LPN:</b>		√Lori Gehan			
<b>Guest(s):</b>		N/A			

**III Officer's Report**

- a. **Acceptance of Minutes** – There was a motion to accept the minutes by Tom Librera, which was seconded by Wilson Valente, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer circulated the financial report around the room. The treasuree is updating the membership list so that he can get it to the MTA. There was a motion to accept the report by Tracey Collins, which was seconded by Jonathan Root, motion passed; report accepted.
- c. **VP of Negotiations** – The group met last week and a tentative agreement was passed around the room. There was some discussion regarding rates and percentages and specific changes that were made. The athletic director is not part of the bargaining unit going forward. There was some discussion regarding the department head description. There was a motion to accept this report by Chris McGovern, which was seconded by Tracey Collins, motion passed; report accepted.
- d. **VP of Grievances** – There is a level two grievance which is in abeyance because we are waiting on paperwork. Most of the problems were solved without a grievance. There was a motion to accept this report by Tracey Collins, which was seconded by Tom Librera, motion passed; report accepted

There was a motion made by Tom Librera at 2:53PM, which was seconded by Justin Charest, to take the business out of order.

**V New Business**

- a. **School calendar** – The calendar was updated from when it was first put out in June. The E-Board wants to make sure that all the meetings are noted amongst the faculty because the second meeting of the year wasn't on the original calendar. Please check the updated calendar and note that some meetings are scheduled for Tuesdays.
- b. **Executive board resignation** – Flo Lima resigned due to athletics, welcoming Armand Larginha. The department representatives were switched around to make more sense and have also been updated on the website.
- c. **Coaches evaluation rubric** – The evaluation rubric was passed around for the E-Board to see. There was some discussion regarding if a coach were to have a bad evaluation. There were some questions about the timeline, recourse of action and evaluation procedures.
- d. **Appendix D** – A roll call vote was taken regarding the MOA; the vote to pass the MOA was unanimous.

There was a motion made by Tom Librera at 3:04PM to take the business back in order, which was seconded by Wilson Valente.

**IV Old Business**

- a. The bylaw discussion review has been tabled to the next meeting.
- b. The officers still need to schedule a time to go to Bank 5.

**VI Other**

- a. The voting date for the MOA will be on October 9<sup>th</sup>, 2019.
- b. The next E-Board meeting will take place on November 6, 2019.
- c. There was some discussion about a possibility of a new member gathering on November 15<sup>th</sup>, or November 1<sup>st</sup> as a backup date.

**VII Adjournment**

There was a motion to adjourn at 3:13PM by Erin Gibeau, which was seconded by Wilson Valente, motion passed; meeting adjourned.