

**Executive Board Meeting
January 4, 2022**

I Call to Order

The meeting was called to order by Mitch Sweet at 2:44PM once it was determined that a quorum was present.

II Roll Call

Present:	√Mitch Sweet	Jonathan Root	√John Narcizo	√Karyn Robertson	Wilson Valente
Academic:		√Justin Charest	Erin Gibeau	Tom Librera	√Kevin Mahoney
		√Decio Matos	√Nick Santos		
Vocational:		√Manny Botelho	Steve Cloutier	Chris McGovern	
		√Paul Nogueira	√Dave Salsinha	√Priscilla Wicks	
At-Large:		Eric Silva			
LPN:		Lori Gehan	Guest(s):	N/A	

III Officer's Report

- a. **Acceptance of Minutes** – A motion was made by Decio Matos to approve the minutes from December 8, 2021, which was seconded by Justin Charest, motion passed; minutes accepted.
- b. **Treasurer** – The treasurer's report was not provided for this month, as the treasurer was not present. The report will be tabled.
- c. **VP of Negotiations** – The MOA is being transferred to the contract. There was a motion made by Paul Nogueira to accept the report, which was seconded by Justin Charest, motion passed; report accepted.
- d. **VP of Grievances** – There is a level three grievance, which has been in abeyance. There was a motion made by Mitch Sweet to accept the report, which was seconded by Paul Nogueira, motion passed; report accepted.

IV Old Business

- a. **Retroactive Coverage Pay/March PD Day/Vote if Necessary** – Administration accepted the proposal regarding retroactive coverage pay. A full body vote is needed to approve the motion from the December 8, 2021 meeting. This will be done on Election Buddy.
- b. **Update Job Descriptions (contract language)** – Specific job descriptions for vocational and academic teachers will be created. The DTA will need to work with administration to create these descriptions. A subcommittee will be formed for this task.
- c. **School Safety/Admin Support** – There was a motion to table this item by Mitch Sweet, which was seconded by Decio Matos, motion passed; item tabled. The E-Board wants to know what the procedure is for teacher investigations.
- d. **Retirement/New Member Party** – There was a motion to table this item by Decio Matos, which was seconded by Kevin Mahoney, motion passed; item tabled.
- e. **Special Education Outside Observer** – The special education department hired another outside company to conduct teacher observations. Mitch will send a letter to the principal to inform him that this practice is not acceptable.

V New Business

- a. **School Committee Response** – During the last school committee meeting, a school committee member questioned what the department heads do besides a budget. John Narcizo reached out through email to inform the school committee what the job descriptions entail and the outline of the department head mentoring program.

VI Other

The next E-Board meeting will be held on February 2, 2022 in Room 251.

VII Adjournment

At 3:06PM, there was a motion to adjourn the meeting by Decio Matos, which was seconded by John Narcizo, motion passed; meeting adjourned.